

MINUTES
THURSDAY, DECEMBER 3, 2020– 9:00 A.M.
HIGHWAY COMMITTEE OF OCONTO COUNTY BOARD OF SUPERVISORS
CONFERENCE ROOM #1003/#1004– 1st FLOOR COURTHOUSE BLDG “A”
301 WASHINGTON STREET, OCONTO, WI 54153-1699
www.co.oconto.wi.us

(Draft minutes –until approved by committee)

COMMITTEE PRESENT: Ragen, Sleeter, Bartels Jr., Christianson and Stranz

ABSENT: None

OTHERS PRESENT: Brandon Hytinen, Vanessa Hasenberg, Amy Zerbe, Kevin Hamann, Kurt Niemann, Paul Bednarik

TIME MEETING BEGAN: 9:00 A.M.

1. Approval of Agenda
 - A. Change of Sequence
 - B. Remove Items – NoneMotion by Ragen, second by Stranz to approve the agenda. The motion was voted and carried.
2. Approval of Minutes of Previous Meeting
Motion by Christianson, second by Bartels, to approve the minutes of the November 5, 2020 meeting. The motion was voted and carried.
3. Review Prior Months Vendor Payments
Committee reviewed monthly vendor payments.
4. Communications
 - a. Notice of Public Hearing – No Impact on county highway system.
 - b. Agreement received from WisDOT to pay approximately \$11,000 toward repairs on CTH-T for damage caused by traffic during the detour of STH 64.
 - c. Request received for beam guard to be placed along CTH BB by Gillett. Hytinen stated conditions at the location do not deem it necessary.
 - d. Winter road school has been cancelled.
 - e. Christmas cards received from Robert E. Lee and Ayres Associates.
5. Driveway CTH E Appeal
Driveway Variance Application received from Mark Siefert. Driveway initially denied per ordinance due to spacing and frequency. Siefert split property with house and needs an additional access for remaining parcel. Most of the property is wetlands and Spring Creek splits the 40 acres at CTH E. Motion by Stranz, second by Bartels Jr. to grant a variance to allow an additional access to the 20 acres that was split from the original parcel. The motion was voted and carried. Any future property divisions must use this access. Recommend the driveway be built wide enough for turning around so there is minimal backing onto CTH E.
6. Mountain Pit Timber Contract
Hytinen approached Randy McKee who was logging near Mountain Pit on Old 32. He will pay \$7/cord to clean up all wood on the 9 acres that is down due to storm in 2019, as well as remove all Aspen. Hardwood will remain standing. Motion by Stranz, second by Christianson to approve contract with Randy McKee Logging. The motion was voted and carried.
7. Operator 1 Update

Interviewed 5 for opening. Connor Giese accepted position. He has been a summer LTE with the Highway Dept for the last 3 years.

8. Auditor Meeting Update

Zerbe and Hytinen met with auditors, Lisa Sherman, and Courtney Kazik on November 19. Auditors recognized need for program of phases to update equipment. Auditor recommends capital purchases for improvements come from the tax levy, rather than reserve/retained earnings, because they are not making revenue.

9. Equipment Purchases 2021

Hytinen provided list of equipment to be purchased in 2021. Niemann made recommendations on brands. Discussion followed on the bidding process. Motion by Stranz, second by Bartels Jr. to approve the list of equipment purchases as presented by Hytinen, not to exceed 2.1 million dollars. The motion was voted and carried.

10. Conditional Use Permit – Nickels Pit

Scheduled for public hearing on December 7 to consider request for Conditional Use Permit.

11. Announcements/General Information (No Action to be taken)

Currently renting screen plant from Risner and conveyor from Shawano County. Hamann to discuss with Pat Virtues options on using conveyor from Recycling Center.

Highway Dept currently has multiple items for sale on the WI Surplus Auction site.

CDL training is currently taking place for 4 employees.

Hytinen met with Leonard Wahl on behalf of Town of Morgan.

Bridge inspections are nearing completion and will be billed to the towns proportionally.

Driveway access covenant language for CTH BB driveway variance is currently being drafted by corporate counsel.

Hytinen discovered the boom mower tractor was incorrectly rated. Adjustments were made to recover lost revenue from 2020. Zerbe recommends an equipment classification audit be completed.

12. Set Next Meeting Date

Next meeting set for January 7, 2021– 9:00 am in room 1003/1004.

13. Adjournment

Chair Sleeter declared meeting adjourned at 10:47 am.

Vanessa Hasenberg

Recorder

Date Posted: December 10, 2020