

MINUTES
Thursday, March 5, 2020
HIGHWAY COMMITTEE OF
OCONTO COUNTY BOARD OF SUPERVISORS
COMMISSIONER'S OFFICE AT THE HIGHWAY DEPARTMENT
202 VAN DYKE STREET, OCONTO, WI 54153
www.co.oconto.wi.us

(Draft minutes –until approved by committee)

COMMITTEE PRESENT: Ragen, Sleeter, Bartels Jr., Christianson, and Stranz.

ABSENT: None

OTHERS PRESENT: Pat Scanlan, Vanessa Peters, Brandon Hytinen, Beth Ellingson, Kevin Hamann, Paul Bednarik, Mark Banton – HG Meigs, Tony Letter – Northeast Asphalt, Bryan Ruffedt and Mike Kolpien – Fahrner Asphalt

TIME MEETING BEGAN: 9:00 A.M.

1. Approval of Agenda
 - A. Change of Sequence - None
 - B. Remove Items – NoneMotion by Stranz, second by Bartels Jr, to approve the agenda. The motion was voted and carried.
2. Approval of Minutes of Previous Meeting
Motion by Sleeter, second by Christianson, to approve the minutes of the February 13, 2020 meeting. The motion was voted and carried.
3. Review Prior Months Vendor Payments
Committee reviewed monthly vendor payments.
4. Communications
 - a. Email from Chris Blazek from WisDOT verifying our current policy of only plowing the scale on straight hours.
 - b. Scanlan shared Notice of Public Hearings, with no impact to County Highway System.
 - c. Memo of Understanding with Department of Natural Resources was reviewed. Training on fire blanket system will take place on March 25 with select highway employees attending.
5. 9:15 Bid Opening R-5 Burner Fuel – Hotmix
Bids were opened in the order they were received and are as follows:
 1. Halron
\$1.07/Gallon delivered, 100,000 Gallons.
 2. Rock
\$0.935/Gallon delivered, 100,000 Gallons
 3. OSI Environmental
\$1.10/Gallon delivered, 80,000-100,000 GallonsMotion by Christianson, second by Bartels Jr. to award the bid for burner fuel to Rock Oil. The motion was voted and carried.
6. Approve Employee Status Forms
Motion by Stranz, second by Christianson to approve status forms of new employees Chad DeBauch and Wally Risen III, both started March 2, 2020. The motion was voted and carried.
7. Review ATV/UTV Ordinance
Ellingson updated status of ordinance being drafted with Skarban that should be ready for April county board. Clubs have raised concerns on age limits and insurance requirements. Discussion followed on wanting consistency. Highway committee to approve final draft at next meeting.
8. 9:30 Bid Opening Asphalt
Bids were opened in the order they were received and are as follows:
 1. Northeast Asphalt
Picked Up From Pound Plant:

3LT 58/28S: \$46.60/Ton.
4LT 58/28S: \$48.80/Ton.
5LT 58/28S: \$51.60/Ton.
4LT 58/34S: \$56.10/Ton

Motion by Sleeter, second by Stranz to accept the bid from Northeast Asphalt as presented. The motion was voted and carried.

9. Update Safer Bridge Projects
Hytinen informed that CTH BB Bridge deck is off and planned for replacement this week. CTH H superstructure is removed with pile driving to take place this week.
10. LRIP Update
Oconto County received a state/municipal agreement for the CHI program, bridge decks on CTH-V and CTH-CC.
11. Update MLS Program
Oconto County was not awarded any funds for projects on the county trunk system. Within the county the City of Oconto, Town of Underhill, and Town of Lena were selected.
12. 10:00 Bid Opening AC Oil
Bids were opened in the order they were received and are as follows:
 1. Flint Hills Resources
PG 58/28: \$508.00/Ton Delivered
PG 58/34: \$588.00/Ton Delivered
CRS-2P: \$474.70/Ton Delivered, \$2.02/gallon delivered
HFRS-2P: \$478.38/Ton Delivered, \$2.01/gallon delivered
HFE-1000: \$585.00/Ton Delivered, \$2.378/gallon delivered
Application by Fahrner
 2. Meigs
PG 58/28: \$508.00/Ton Delivered
PG 58/34: \$608.00/Ton Delivered
CRS-2P: \$2.3898/Gallon Applied
HFRS-2P: \$2.3898/Gallon Applied
HFE-1000: No Bid Received
 3. Fahrner Asphalt
Application Only
CRS-2P: \$0.360/gallon application of Flint Hills product \$2.02/gallon = \$2.38/gallon applied
HFRS-2P: \$0.360/gallon application of Flint Hills product \$2.01/gallon = \$2.37/gallon applied
Motion by Sleeter, second by Bartels Jr. to award 50% of the bid for PG 58/28, each to Flint Hills and Meigs. The motion was voted and carried.
Motion by Stranz, second by Christianson to award bid of HFE-100 to Flint Hills. The motion was voted and carried.
Motion by Stranz, second by Bartels Jr to award 50% of the bid for CRS-2P and HFRS-2P each to Meigs applied, and Flint Hills with application by Fahrner Asphalt. The motion was voted and carried.
13. 10:15 Bid Opening Pulverizing and Milling
 1. Northeast Asphalt
Pulverize Only: \$475.00/hour, \$0.25/SY, \$500 Mobilization
Milling Only: \$775/hour, \$0.41/SY, \$750 Mobilization
Certificate of Liability included with bid.
 2. Kartechner Brothers
Pulverize Only: \$650.00/hour, \$0.39/SY, \$750.00 Mobilization
Milling Only: \$900/hour, \$0.62/SY, \$1200.00 Mobilization
Certificate of Liability included with bid.
Motion by Sleeter, second by Stranz to award bid to Northeast Asphalt. The motion was voted and carried.
14. CLOSED SESSION: The Committee may go into closed session, pursuant to s.19.85(1)(c), Wis.Stats., for consideration of offer of employment and compensation of the Highway Commissioner. Motion by Sleeter, second by Stranz to enter into closed session. The motion was voted and carried.
15. RETURN TO OPEN SESSION: The Committee shall return to open session, pursuant to s.19.85(2), Wis. Stats., to conduct all legal business thereafter.

Motion by Christianson, second by Bartels Jr to return to open session. The motion was voted and carried. Motion by Sleeter, second by Stranz to recommend pay grade R-Step 2 which has a salary of \$90,896.00 and five weeks of vacation for Brandon Hytinen upon election as Highway Commissioner. The motion was voted and carried.

16. Discuss/Recommend Highway Limited Term Truck Driver Positions
Discussed need for LTE plow drivers for coverage on state system due to hourly work restrictions by WisDOT and Federal Motor Carrier laws.
17. Discuss/Approve Resolutions
Motion by Bartels Jr, second by Stranz to recommend a resolution creating a limited term employee position with CDL with a wage range of \$22.00-\$25.00 per hour. The motion was voted and carried.
18. Announcements/General Information (No Action to be taken)
The assistant highway commissioner position was posted internally until March 3, 2020. An operator one position is also advertised. Road limits will be in effect on certain Oconto County roads starting March 6 at 4pm.
19. Set Next Meeting Date
Next meeting set for April 2, 2020– 9:00 am.
20. Adjournment
Chair Ragen declared meeting adjourned at 11:05 am.

Vanessa Peters

Recorder

Date Posted: March 10, 2020