

**MINUTES**  
**Thursday, April 4, 2019**  
**HIGHWAY COMMITTEE OF**  
**OCONTO COUNTY BOARD OF SUPERVISORS**  
**COMMISSIONER'S OFFICE AT THE HIGHWAY DEPARTMENT**  
**202 VAN DYKE STREET, OCONTO, WI 54153**  
[www.co.oconto.wi.us](http://www.co.oconto.wi.us)

*(Draft minutes –until approved by committee)*

COMMITTEE PRESENT: Ragen, Sleeter, Bartels Jr., Christianson, and Stranz.

ABSENT: None

OTHERS PRESENT: Pat Scanlan, Vanessa Peters, Amy Zerbe, Mark Banton – HG Meigs, Tony Letter – Northeast Asphalt, Jim Hein – Hein Reclamation, Andrew Sackett – Tri County Paving, John Rathke – Mead & Hunt

TIME MEETING BEGAN: 9:00 A.M.

1. Approval of Agenda
  - A. Change of Sequence – None.
  - B. Remove Items – Item 5, JT Engineering not present  
Motion by Stranz, second by Christiansen, to approve the agenda with removal of item 5. The motion was voted and carried.
2. Approval of Minutes of Previous Meeting  
Motion by Sleeter, second by Stranz, to approve the minutes of the March 7, 2019 meeting. The motion was voted and carried.
3. Review Prior Months Vendor Payments  
Committee reviewed monthly vendor payments.
4. Communications
  - a. Notice of Public Hearings, nothing currently impacting the Oconto County Highway Systems.
  - b. Town of Little Suamico is requesting signage on CTH S, west of STH 41, prohibiting the use of Jake brakes. Scanlan will notify sign shop.
  - c. Highway Dept has issued a statement regarding National Work Zone Awareness Week April 8-12. Safety day for entire department is April 11, and MSHA (Mine Safety and Health Administration) training is April 5 and 18 – crew split between two days.
  - d. Notification received from WisDOT stating upcoming projects on STH 32 are on schedule for 2019.
  - e. Received notice that CBS<sup>2</sup> is the company overseeing the upcoming CTH-BB and Grosse Road bridge projects.
6. 9:30 Bid Opening Asphalt Purchase – LRIP, CHIP-D, CTH-E  
Bids were opened in the order they were received and are as follows:
  1. Northeast Asphalt  
Picked Up From Pound Plant:  
3LT 58/28S: \$48.40/Ton.  
4LT 58/28S: \$50.70/Ton.  
5LT 58/28S: \$53.50/Ton.  
4LT 58/34S: \$55.10/Ton  
Motion by Sleeter, second by Christiansen to accept the bid from Northeast Asphalt as presented. The motion was voted and carried.
7. 10:00 Bid Opening Road Oil  
Bids were opened in the order they were received and are as follows:
  1. Flint Hills Resources  
PG 58/28: \$522.00/Ton Delivered, \$2.25/gallon  
PG 58/34: \$650.00/Ton Delivered, \$2.778/gallon  
CRS-2P: \$474.00/Ton Delivered, \$2.017/gallon

HFRS-2P: \$474.00/Ton Delivered, \$1.991/gallon  
HFE-1000: \$595.00/Ton Delivered, \$2.4187/gallon  
No bid received from Fahrner for Application

2. Meigs

PG 58/28: \$511.00/Ton Delivered  
PG 58/34: \$591.00/Ton Delivered  
CRS-2P: \$2.3858/Gallon Applied  
HFRS-2P: \$2.3858/Gallon Applied  
HFE-1000: No Bid Received

Motion by Sleeter, second by Christianson to award the bid for PG 58/28, PG 58/34, CRS-2P, and HFRS-2P to Meigs, and the bid for HFE-1000 to Flint Hills. The motion was voted and carried.

8. 10:15 Bid Opening Milling & Pulverizing

Bids were opened in the order they were received and are as follows:

1. Hein Reclamation

Pulverize Only: \$435/hour, \$0.26/SY, \$500 Mobilization  
Milling Only: \$750/hour, \$0.45/SY, \$750 Mobilization  
Certificate of Liability included with bid.

2. Northeast Asphalt

Pulverize Only: \$535/hour, \$0.267/SY, \$505 Mobilization  
Milling Only: \$775/hour, \$0.43/SY, \$780 Mobilization  
Certificate of Liability included with bid.

3. Tri County Paving

Pulverize Only: \$530/hour, \$0.278/SY, \$1600 Mobilization  
Milling Only: \$720/hour, \$0.47/SY, \$1600 Mobilization  
Certificate of Liability NOT included with bid.

No Action taken on awarding bids.

9. 10:30 Bid Opening Burner Fuel

Bids were opened in the order they were received and are as follows:

1. Rock Oil

\$0.95/Gallon + \$0.085/Gallon Freight = \$1.035/Gallon delivered, 100,000 Gallons.

2. Halron

\$1.10/Gallon delivered, 100,000 Gallons

Motion by Bartels, second by Stranz to award the bid for burner fuel to Rock Oil. The motion was voted and carried.

10. Approve LFA Contract 9190-26-73 WisDOT

Contract was signed by committee.

11. Discuss Approve Petition for Road Damage – Flood

Portion of CTH-Z north of Klondike was closed due to high water. Scanlan showed photos and explained funding may be available through WisDOT for repairs if over \$1000.00.

12. Discuss Approve Contract for LIDAR-Culverts

Oconto County Land Conservation Dept notified Scanlan of an opportunity to be included in a LIDAR technology mapping project in Oconto County. Highway Dept can have all culverts identified for an approximate cost of \$31500. Potential to sell information to towns as well. Motion by Stranz, second by Bartels to move forward with working with Land Conservation for culvert identification. The motion was voted and carried.

13. Employee Status Forms

This item has been tabled until May meeting.

14. 11:00 Mead & Hunt Grosse Road Bridge

Rathke gave a status update on Grosse Road bridge budget and timeline.

15. Review Financial Book & Work Report

Zerbe provided copies of the 2018 Highway Department financial book and work report to committee and explained how various rates are set and where they apply. Discussion followed.

16. Set Operator 1 Interview Date

41 Applications have been received. Date for interviews is scheduled for April 25, 8:00 am.

17. NE Spring Meeting and Highway Conference Dates

NE Spring Meeting hosted by Marinette County is scheduled for May 21. Highway Conference is scheduled for June 3-5 in Wisconsin Dells.

18. Announcements/General Information (No Action to be taken)  
Road review date set for May 2, after committee meeting. Committee requesting patrol superintendents to supply list of roads with problem areas for them to view.
19. Set Next Meeting Date  
Next meeting set for May 2 at **8:00** am.
20. Adjournment  
Chair Ragen declared meeting adjourned at 11:25 am.

Vanessa Peters  
Recorder  
Date Posted: April 8, 2019