

MINUTES
THURSDAY, MAY 7, 2020– 9:00 A.M.
HIGHWAY COMMITTEE OF OCONTO COUNTY BOARD OF SUPERVISORS
CONFERENCE ROOM #1003/#1004– 1st FLOOR COURTHOUSE BLDG “A”
301 WASHINGTON STREET, OCONTO, WI 54153-1699
www.co.oconto.wi.us

(Draft minutes –until approved by committee)

COMMITTEE PRESENT: Ragen, Sleeter, Bartels Jr., Christianson, and Stranz.

ABSENT: None

OTHERS PRESENT: Brandon Hytinen, Vanessa Peters, Kevin Hamann

TIME MEETING BEGAN: 9:15 A.M.

1. Election of Committee Chair/Vice Chair

Vice Chair Sleeter opened the floor to nominations for Chair. Sleeter nominated by Ragen. Hearing no further nominations, Vice Chair Sleeter closed the floor to nominations. Motion by Ragen, second by Bartels Jr. to cast a unanimous ballot for Sleeter as chairperson of the Highway Committee.

Chair Sleeter opened the floor to nominations for Vice Chair. Ragen nominated by Christianson. Hearing no further nominations, Chair Sleeter closed the floor to nominations. Motion by Bartels Jr, second by Stranz to cast a unanimous ballot for Ragen as Vice Chair of the Highway Committee. The motion was voted and carried.

2. Approval of Agenda

A. Change of Sequence - None

B. Remove Items – None

Motion by Ragen, second by Christianson, to approve the agenda. The motion was voted and carried.

3. Approval of Minutes of Previous Meeting

Motion by Stranz, second by Bartels Jr., to approve the minutes of the March 5, 2020 meeting. The motion was voted and carried.

4. Review Prior Months Vendor Payments

Committee reviewed monthly vendor payments.

5. Communications

a. Hytinen shared Notice of Public Hearings. Ditch by gravel pit on CTH C / Morgan River Road to be filled in. This will make location safer and allow us to remove beam guard.

b. Letter received from WisDOT of paving to take place on STH 32 from Oconto County line to CTH C in Forest County.

c. Letter received from commissioner of railroad which directed Town of Little Suamico to clear brush at Brown Road.

d. Complaint received on real estate signs on STH 22 being in right-of-way. Verification was done by WisDOT rep.

e. AECOM completed state salt shed inspections on behalf of WisDOT. Results have not been received.

f. Hytinen informed a truck delivering salt caused damage to the state salt shed in Oconto. We will make repairs and invoice contractor.

g. Letter received from Attorney Cheryl Mick regarding drainage complaints from Sunset subdivision on CTH C.

h. Annual Spring Highway Conference has been postponed to 2021.

i. Training with Department of Natural Resources on fire blanket system is taking place today in Oconto Falls with select highway employees attending.

j. Hytinen notified Town of Spruce the ATV signage they are requesting does not meet requirements.

k. Hytinen read letter from Jim Wesninski from Dusty Trails ATV. They are requesting a segment on CTH T from Bismark to Old Log Cabin for ATV/UTV use. With segment being 35 mph, town ordinance could allow its use as a route.

l. Hytinen showed photos of concrete driveway poured up to the pavement on CTH Z without a permit. A second driveway on the property is also non-compliant. Hytinen will look at site and request the concrete be removed to a reasonable distance on both driveways.

m. Hytinen followed up on roof repairs needed on the county salt sheds. Hamann said all requests are on hold due to CoVid impacts.

6. Emergency Action that Rescinded the Oil Bid Acceptance
Hytinen read the Report of Action that was signed by Bednarik and Ragen on April 15, 2020 to accept Meigs bid for AC Oil.
7. Approved LFA/DMA WisDOT
Hytinen gave details of an approved Local Force Account on WIS 64 for driveway repair in mitigation site. Also 2 Discretionary Maintenance Agreements, one on USH 141 for concrete pavement repairs, and other on STH 22 for crack filling.
8. Bridge Update
Deck was poured on CTH H bridge last week. CTH BB bridge deck was poured and walk through is scheduled for May 18. Grosse Road bridge is paved with walk through scheduled for May 12.
9. Road Work Update
Design continues on CTH I, CTH R and CTH B. Hytinen provided handout for other roadwork scheduled for the season.
10. Summer Road School Information
Hytinen shared information for committee to attend.
11. Summer LTE Update
Discussed starting limited term employees on June 1. Eight have shown interest in returning. There will be no new hires this year.
12. Operator 1 Status
35 applications have been received. Planning to interview 9 applicants. Sleeter recommended a roster of 5 for the future. Hamman confirmed can hire from that list for 1 year without re-posting position.
13. Announcements/General Information (No Action to be taken)
Hamann reported there are 8000 sandbags remaining. No need to make more.
Hytinen discussed the recent position changes in the department. Chris Burg is Assistant Patrol Superintendent, Jason Shallow is Paving Foreman, Chad Frank is Construction Foreman, and Rod Sellen signed the mechanic posting.
Ragen congratulated all members for beginning another term on Highway Committee.
14. Set Next Meeting Date
Next meeting set for June 4, 2020– 9:00 am in room 1003/1004.
15. Adjournment
Chair Sleeter declared meeting adjourned at 10:50 am.

Vanessa Peters

Recorder

Date Posted: May 18, 2020