

MINUTES
(Tuesday) August 6, 2019 – 7:00 A.M.
HIGHWAY SAFETY SUB-COMMITTEE
UPPER CONFERENCE ROOM AT THE HIGHWAY DEPARTMENT
202 VANDYKE STREET, OCONTO WI 54153
www.co.oconto.wi.us

(Draft minutes –until approved by committee)

COMMITTEE PRESENT: Bill Elias, Kevin Hamann, Pat Scanlan, Brandon Hytinen, John Peterson, Jack Helmle, Adam Pagel, Rob Staidl, Vanessa Peters

OTHERS PRESENT: None

TIME MEETING BEGAN: 7:07 A.M.

1. Approval of Agenda
 - A. Change of Sequence – None.
 - B. Remove Items – NoneMotion by Hytinen, second by Peterson, to approve the agenda. The motion was voted and carried.
2. Approval of Minutes of Previous Meeting
Motion by Smith, second by Peterson, to approve the minutes of the May 7, 2019 meeting. The motion was voted and carried.
3. Communications
None
4. Review Vehicle Accident and Claims Report
Hamann went over one accident that occurred since last meeting:
 - June 25, 2019, Truck 2 hit deer. \$6289 damage. Discussion followed on using deer guards on patrol superintendent trucks.
5. Review Work Comp Claims
 - January 4, 2019 – Left thumb jammed while dumping off salt, no lost time.
 - January 4, 2019 – Missed step while washing windshield, no lost time.
 - February 4, 2019 – Slip on ice outside Suring shop while putting chains on tires. No lost time.
 - February 7, 2019 – Truck tipped in ditch, transported to hospital. No lost time.
 - May 2, 2019 – Hit elbow on truck box while removing tarp. Ruptured cartilage. No lost time.
 - June 11, 2019 – Piece of blacktop fell on hand while lifting. No lost time.
 - July 8, 2019 – Left foot got caught on stair grate from fuel system. No lost time.
 - July 23, 2019 – Finger cut while pushing tree branch while on mower. Stitches required, no lost time.Recommendations include slowing down on stairs, maintaining 3 points of contact when climbing off equipment, be aware of surroundings.
6. Review any Safety Issues or Concerns
 - Hamann followed up from last meeting that anything with vehicle damage needs to be reported to sheriff's dept.
 - Elias followed up from last meeting on two week trial of air purifying respirator. Not a feasible option due to battery pack producing too much heat. Committee recommends continue as is with dust mask and putting as much distance between router and person operating blower.
 - Hytinen followed up from last meeting that more presence is needed from county sheriff's dept to slow down traffic during 4 lane work. State patrol was effective when they stayed out all day. Hamann will talk to Sheriff Skarban regarding this for future projects.
 - Discussion on replacement of winter jackets. Recommendation by committee to have any replacement requests go through patrol superintendents, but jacket being replaced must be turned in.

- Discussion on policy for chainsaw chap replacement. Recommended by committee to check with manufacturer and follow their instructions for when replacement is necessary.
 - Recommend adding chainsaw safety to safety day agenda as refresher due to all the cutting with the recent storm.
7. Review Observation Cards
Safety Observation Cards turned in since last meeting were reviewed.
 - Laying on top of Gen Set while working on muffler. Discussed with individual need to work off ladder or tie off. Fall protection needs to be used.
 8. Review Safety Check Lists
Overall safety has improved. Committee notices employees helping each other stay safe. Comment made that safety check list has a lot of non-applicable information. Hamann recommended making changes and he will have it updated.
 9. Announcements/General Information/Guests (No action to be taken)
Storm removal went well. Employees were commended for staying safe during conditions. Still working on clearing right-of-ways on county system.
 10. Set Next Meeting Date
Next meeting set for November 5, 2019 at 8:30 am.
Recommended to attend: Adam Pagel, John Peterson, Bernie Smith, Lynn Steffeck, Mark Quandt
 11. Adjournment
Scanlan declared meeting adjourned at 8:30 am.

Vanessa Peters
Recorder

Date Posted: August 12, 2019