

MINUTES
THURSDAY, AUGUST 6, 2020– 9:00 A.M.
HIGHWAY COMMITTEE OF OCONTO COUNTY BOARD OF SUPERVISORS
CONFERENCE ROOM #1003/#1004– 1st FLOOR COURTHOUSE BLDG “A”
301 WASHINGTON STREET, OCONTO, WI 54153-1699
www.co.oconto.wi.us

(Draft minutes –until approved by committee)

COMMITTEE PRESENT: Stranz, Ragen, Sleeter, Bartels Jr., and Christianson

ABSENT: None

OTHERS PRESENT: Brandon Hytinen, Vanessa Peters, Bill Elias, Kurt Niemann

TIME MEETING BEGAN: 9:00 A.M.

1. Approval of Agenda
 - A. Change of Sequence
 - B. Remove Items – NoneMotion by Stranz, second by Bartels Jr. to move items 9 and 10 to 2A and 2B. The motion was voted and carried.
Motion by Ragen, second by Christianson to approve the agenda with change of sequence. The motion was voted and carried.
2. Approval of Minutes of Previous Meeting
Motion by Christianson, second by Bartels Jr, to approve the minutes of the July 9, 2020 meeting. The motion was voted and carried.
- 2A. Asphalt Plant Update
Continue to work on updating plans regarding DNR audit. Hytinen and Elias discussed the need to purchase aggregate for asphalt mix in the future to reduce potential dust issues. We would still crush reclaimed asphalt, $\frac{3}{4}$ " and $\frac{1}{2}$ " gravel and look to screen our sand.
- 2B. Discuss Equipment Repair/Replace
Hytinen, Niemann, and Elias shared concerns with aging equipment and cost of repairs versus purchasing replacements. Sleeter recommended making list of priorities for 2021 budget to share with budget committee, along with photos of equipment needing replacement. Christianson would like a list of all equipment with year of each model. Bartels Jr. commented the current amount budgeted in the capital acquisitions account for new equipment purchases needs to be increased.
3. Review Prior Months Vendor Payments
Committee reviewed monthly vendor payments.
4. Communications
 - a. Notice of Public Hearing – No impact to CTH system
5. ATV Application
Hytinen researched applications used in other counties. Sleeter will talk to Corp Counsel if the application request is better coming from ATV Clubs or Townships. Motion by Stranz, second by Ragen to include a non-refundable fee of \$150 for each ATV/UTV route application request. The motion was voted and carried.
6. Salt Shed Roofs
Hytinen informed committee that \$450,000 for sand/salt shed and two salt shed roof replacements will look to be budgeted out of retained earnings for 2021. Sleeter would like proposal brought forward to budget committee.
7. Update Bridge Projects
Sidewalk for monument on CTH H bridge project complete. Change orders are being processed and Hytinen will file a Change of Management request when completed. Waiting for response from Omni on bridge inspections.
8. Update Road Projects

Culvert replacements on STH 32 are complete. CTH D, and CTH EE are scheduled to be paved next week, also paving town projects. Hytinen received notification from DOT of a preconstruction meeting August 11th for the HWY 64 from CTH S to USH 141 project.

11. Announcements/General Information (No Action to be taken)

Hytinen went through organizational chart. Highway currently has two open positions that will be filled, one will start August 17, and another August 24.

Hytinen will not be attending the Summer Road School due to an increase in COVID cases.

Patrol Superintendents are working to prevent non-compliant driveways from being completed.

Discussed having note added to building permits so landowners know the driveway permit requirements.

12. Set Next Meeting Date

Next meeting set for September 3, 2020– 9:00 am in room 1003/1004.

13. Adjournment

Chair Sleeter declared meeting adjourned at 10:28 am.

Vanessa Peters

Recorder

Date Posted: August 13, 2020