

**MINUTES**  
**THURSDAY, September 3, 2020– 9:00 A.M.**  
**HIGHWAY COMMITTEE OF OCONTO COUNTY BOARD OF SUPERVISORS**  
**CONFERENCE ROOM #1003/#1004– 1st FLOOR COURTHOUSE BLDG “A”**  
**301 WASHINGTON STREET, OCONTO, WI 54153-1699**  
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*(Draft minutes –until approved by committee)*

COMMITTEE PRESENT: Ragen, Sleeter, Bartels Jr., and Christianson

ABSENT: Stranz

OTHERS PRESENT: Brandon Hytinen, Vanessa Hasenberg, Amy Zerbe, Paul Bednarik

TIME MEETING BEGAN: 9:00 A.M.

1. Approval of Agenda
  - A. Change of Sequence
  - B. Remove Items – NoneMotion by Bartels Jr, second by Christianson to approve the agenda. The motion was voted and carried.
2. Approval of Minutes of Previous Meeting  
Motion by Christianson, second by Ragen, to approve the minutes of the August 6, 2020 meeting. The motion was voted and carried.
3. Review Prior Months Vendor Payments  
Committee reviewed monthly vendor payments.
4. Communications
  - a. Notice of Public Hearing – Zoning change request on CTH W in Crooked Lake. Hytinen informed that if approved, the property would not meet criteria for a driveway access if requested on the county road in the future.
  - b. Chainsaw safety is planned for November. The cost will be shared between County Mutual and risk management.
  - c. Fall Commissioner Training is October 27-28 in Eau Claire. Hytinen is undecided due to CoVid concerns.
  - d. WisDOT is testing wooden bridges to gauge resistance and condition of wood.
  - e. After reviewing proposed employee handbook Hytinen has requested when salaried patrol superintendents work on a holiday, they have the option to record the hours worked and change the holiday to floating. This has been sent to P/W for consideration.
  - f. Email was received from citizen on CTH Y requesting it to open and be monitored several times throughout the day. Committee recommends keeping closed due safety concerns and how fast conditions change.
5. Town of Doty ATV Ordinance  
Town of Doty approved a 35 mph segment of CTH T near Boulder Lake to open for ATV/UTV use. Hytinen will discuss with corporate counsel if these requests should be added to existing ordinance.
6. Bridge Inspections  
Motion by Christianson, second by Ragen to accept offer from Omni and Associates to complete Oconto County bridge inspections as required by the state for a cost of \$23600.00. The motion was voted and carried.
7. Equipment Overview  
Packet of current equipment list was provided for committee. Discussion followed on creating a plan to trade in when equipment still has value and monitor repair costs versus depreciation rates. Sleeter recommended providing a prioritized list of equipment needing replacement for finance and insurance committee with a request for more funds for equipment purchases. Also recommended to limit brands we purchase from to keep repair part inventory low and establish better relationships with sales reps.

8. Proposed 2021 Budget  
Zerbe handed out packets that included 2021 Budget. Hytinen covered goals and objectives. Discussion followed. Motion by Ragen second by Bartels Jr to propose the 2021 budget to finance as presented. The motion was voted and carried.
9. Update Road Projects  
CTH D and CTH EE paving projects are complete. Work will begin on CTH T, 2 mile segment in Boulder Lake area. Additional repairs are needed from the STH 64 detour on CTH T.
10. Update Bridge Projects  
Hytinen still waiting for WisDOT Change Management to finish review of contract modifications on CTH H bridge to request additional funds.
11. Operator 1 Position  
Jon Spice left Highway Department to take Emergency Management Position. Will look into applications received last time to determine if job will be advertised.
12. Announcements/General Information (No Action to be taken)  
Crusher visible emissions test is planned for September 15-17, 2020.  
Suring Fire Department inspected Suring shop with no issues found.  
September 23 is Highway Department budget hearing with finance department.
13. Set Next Meeting Date  
Next meeting set for October 1, 2020– 9:00 am in room 1003/1004.
14. Adjournment  
Chair Sleeter declared meeting adjourned at 10:44 am.

Vanessa Hasenberg

Recorder

Date Posted: September 9, 2020