

**MINUTES**  
**MONDAY, JANUARY 18, 2021 – 9:00 AM**  
**PERSONNEL & WAGES COMMITTEE OF**  
**OCONTO COUNTY BOARD OF SUPERVISORS**  
**CONFERENCE ROOM #1003/1004 – 1st FLOOR COURTHOUSE BLDG “A”**  
**301 WASHINGTON STREET, OCONTO, WI 54153-1699**  
**www.co.oconto.wi.us**

*(Draft minutes, not yet approved)*

COMMITTEE PRESENT: Karl Ballestad, Dave Christianson, Elizabeth Paape, Gary Frank, Rose Stellmacher

COMMITTEE ABSENT:

OTHERS PRESENT: Kevin Hamann, Administrative Coordinator; Beth Ellingson, Corporation Counsel; Paul Bednarik, County Board Chair; Sharon Aubry, Administrative Assistant III-Admin/HR/EM; Mike Reimer, Health & Human Services Director; Todd Skarban, Sheriff

TIME MEETING BEGAN: 9:00 a.m.

**1. Approval of Agenda**

**A. Change of Sequence** – None

**B. Removal of Items** – None

Motion by Ballestad/Christianson to approve the agenda as presented. The motion was voted on and carried.

**2. Approval of Minutes of Previous Meeting**

Motion by Christianson/Ballestad to approve minutes of previous meeting held on December 21, 2020 as presented. The motion was voted on and carried.

**3. Communications** - None

**4. Monthly Employee Update Report – November 2020**

Hamann reviewed the report with the Committee. Informational only, no formal action taken.

**5. 2021 Non Union Part-Time Employees Pay Rates**

Hamann reviewed the report with the Committee. Health & Human Services Board is requesting that the max wage on the LTE RN be changed from \$29 per hour to \$35 per hour. Discussion followed. Reimer reports that they will hire both LPN & RN's. Motion by Christianson/Ballestad to move the max pay per hour on RN LTE to \$35 per hour. The motion was voted on and carried.

**6. 2020 Hours Report Summary**

Hamann reviewed the report and provided a handout of hours per employee summary. Discussion followed. Informational only, no formal action taken.

**7. 2020 Wage & Fringe Position Cost Report**

Hamann reviewed the report and provided a handout of wages/fringe benefits by employee. Hamann also provided the wage/fringe report for the County Board members. Discussion followed. Informational only, no formal action taken.

**8. Hiring New Human Resources Director**

Hamann reports that the previous candidate declined the offer. Hamann requesting the starting wage be changed from L1-4 to N1-4. Discussion followed. Motion by Paape/Ballestad to change the grade/wage for the Human Resources Director from L1-4 to N1-4. The motion was voted on and carried.

**9. Health Insurance Claims Report**

Hamann reviewed the report with the Committee. Informational only, no formal action taken.

**10. Monthly CPI-U Percentage Chart** - Committee Reviewed handout. Current rates as follows:

	October	November	December	3 year average
Federal CPI	1.2%	1.2%	1.4%	1.83%
Midwest CPI	1.0%	1.0%	1.1%	1.45%
WERC	1.18%	1.38%	1.31%	1.99 %

**11. Employee Report – Age Breakdown**

Hamann reviewed the report with the Committee. Informational only, no formal action taken.

**12. Administrative Coordinator– 2020 Budget Report**

Hamann reviewed the report with the Committee. Informational only, no formal action taken.

**13. Announcements/General Information (No Action to be Taken)**

Hamann reported that Judy Rank/Human Resources Coordinator retired this past Friday. He will have copies of her exit interview made and provide to the Committee at the February meeting.

**14. Set Next Meeting Date**

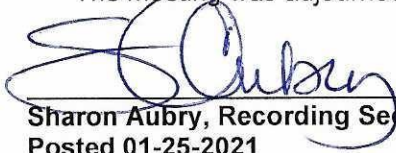
Date of next regular meeting: Monday, February 15, 2021 at 9:00 a.m.

**15. The Committee may adjourn to closed session, pursuant to s. 19.85 (1)(e), Wis. Stats. to discuss Oconto County's bargaining position with regard to Wisconsin Police Professional Association (WPPA) - Sheriff Deputy's working agreement.** Motion by Paape/Stellmacher to adjourn into closed session at 10:08 am. The motion was voted on and carried.

**16. The Committee shall reconvene to open session, pursuant to s. 19.85(2), Wis. Stats., to conduct all legal business.** Motion by Stellmacher/Christianson to reconvene to open session at 10:19 am. The motion was voted on and carried.

**17. Adjournment**

The meeting was adjourned by the chair at 10:19 am



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Sharon Aubry, Recording Secretary  
Posted 01-25-2021