

MINUTES
MONDAY, FEBRUARY 15 2021 – 9:00 AM
PERSONNEL & WAGES COMMITTEE OF
OCONTO COUNTY BOARD OF SUPERVISORS
CONFERENCE ROOM #1003/1004 – 1st FLOOR COURTHOUSE BLDG “A”
301 WASHINGTON STREET, OCONTO, WI 54153-1699
www.co.oconto.wi.us

(Draft minutes, not yet approved)

COMMITTEE PRESENT: Karl Ballestad, Dave Christianson, Elizabeth Paape, Gary Frank, Rose Stellmacher

COMMITTEE ABSENT:

OTHERS PRESENT: Kevin Hamann, Administrative Coordinator; Beth Ellingson, Corporation Counsel; Paul Bednarik, County Board Chair; Sharon Aubry, Administrative Assistant III-Admin/HR/EM; Mike Reimer, Health & Human Services Director; Todd Skarban, Sheriff; Lisa Sherman, Finance Director; Jody Armagost, Health & Human Services Deputy Director; Dennis Kroll, County Supervisor

TIME MEETING BEGAN: 9:00 a.m.

1. Approval of Agenda

A. Change of Sequence – None

B. Removal of Items –

Remove items 15 & 16, as WPPA has not yet responded.

Motion by Stellmacher/Paape to approve the agenda as amended. The motion was voted on and carried.

2. Approval of Minutes of Previous Meeting

Motion by Christianson/Ballestad to approve minutes of previous meeting held on January 18, 2021 as presented. The motion was voted on and carried.

3. Communications – None

4. Land Conservation – Conservation Planner Grant Position

Supervisor Kroll addressed the Committee and reviewed the Conservation Planner position and grant status. Land Conservation is requesting support of a 3-year agreement to continue the position. Discussion followed. Motion by Paape/Christianson to recommend for approval by the County Board the 3 year agreement as presented and the transfer of \$114,823.00 from contingency fund to cover the 50% County responsibility through 2021, contingent on the grant approval. The motion was voted on and carried.

5. Monthly Employee Update Report – January 202

Hamann reviewed the report with the Committee. Informational only, no formal action taken.

6. 2021 Non Union Part-Time Employees Pay Rates

Hamann reviewed the resolution with the Committee. Discussion followed. Motion by Ballestad/Paape to recommend to County Board for approval the resolution on the 2021 Special non-union wage schedule. The motion was voted on and carried.

7. Employee Evaluation Process & Forms

Hamann reviewed the current evaluation process and forms. Discussion followed. Informational only, no formal action taken.

8. 2020 Employee Assistance Utilization Report

Hamann reviewed the ERC report with the Committee. Informational only, no formal action taken.

9. Health Insurance Claims Report

Hamann reviewed the report with the Committee. Informational only, no formal action taken.

10. Monthly CPI-U Percentage Chart - Committee Reviewed handout. Current rates as follows:

	November	December	January	3 year average
Federal CPI	1.2%	1.4%	1.4%	1.81%
Midwest CPI	1.0%	1.1%	1.2%	1.44%
WERC	1.38%	1.31%	1.23%	1.97 %

Hamann also provided a statewide County Wage 2021 increase report handout and reviewed it with the Committee. Discussion followed. Informational only, no formal action taken.

11. Administrative Coordinator– 2020 Budget Report

Hamann reviewed the report with the Committee. Informational only, no formal action taken.

12. Human Resources Department – 2021 Budget Report

Hamann reviewed the report with the Committee. Informational only, no formal action taken.

13. Announcements/General Information (No Action to be Taken)

Hamann provided the Committee with a copy of the exit interview completed by former Human Resources Coordinator, Judy Rank. Discussion followed.

14. Set Next Meeting Date

Date of next regular meeting: Monday, March 15, 2021 at 9:00 a.m.

15. The Committee may adjourn to closed session, pursuant to s. 19.85 (1)(e), Wis. Stats. to discuss Oconto County's bargaining position with regard to Wisconsin Police Professional Association (WPPA) - Sheriff Deputy's working agreement. Item removed, see item 1B

16. The Committee shall reconvene to open session, pursuant to s. 19.85(2), Wis. Stats., to conduct all legal business. Item removed, see item 1B.

17. Closed Session: Employment – The Committee May Convene Into Closed Session Pursuant to WI Stat. 19.85 (1) (C) for the Purpose of Consideration of Employment, Promotion, Compensation, and Performance Evaluations. Motion by Christianson/Paape to adjourn to closed session at 10:01 a.m. The motion was voted on and carried.

18. The Committee shall reconvene to open session, pursuant to s. 19.85(2), Wis. Stats., to conduct all legal business. Motion by Ballestad/Paape to reconvene to open session at 10:30 a.m. The motion was voted on and carried. The committee will meet for a special closed session on February 26, 2021 at 9 a.m.

19. Adjournment

The meeting was adjourned by the chair at 10:31 am

**Sharon Aubry, Recording Secretary
Posted 02-16-2021**