

MINUTES
TUESDAY, MAY 11, 2021 – 1:00 P.M.
COUNTY LOSS CONTROL SUB-COMMITTEE ON
LAW ENFORCEMENT & EMERGENCY MANAGEMENT
CONFERENCE ROOM #1003/1004 – 1st FLOOR COURTHOUSE BLDG “A”
301 WASHINGTON STREET, OCONTO, WI 54153-1699
www.co.oconto.wi.us

(Draft minutes, not approved by committee)

COMMITTEE PRESENT: Debbie Konitzer, Public Health Manager; Jon Spice, Emergency Management Director; Carol Kopp, Jail Administrator; Todd Skarban, Sheriff

COMMITTEE ABSENT: Trisha LeFebre, Clerk of Courts

OTHERS PRESENT: Kevin Hamann, County Administrator; Sharon Aubry, Administrative Assistant III Admin/HR/EM; Beth Ellingson, Corporation Counsel

TIME MEETING BEGAN: 1:00 p.m.

1. Approval of Agenda

- A. Change of Sequence - None
- B. Removal of Items - None

Motion by Konitzer/Kopp to approve the agenda. The motion was voted on and carried.

2. Approval of Previous Meeting Minutes

Motion by Skarban/Spice to approve minutes of previous meeting on February 9, 2021. The motion was voted on and carried.

3. Communications – None.

4. Review Any Safety Issues or Concerns

Hamann reports:

- Safety videos for employees will be reinstated this fall.
- Provided a claims handout and reviewed it with the Committee.

Kopp reports:

- PPE in place for possible drug residue/contamination via incoming mail.
- Looking into Taser training for all Correctional Officers.
- Out of the 90 inmates, 28 have been COVID vaccinated.

Skarban reports:

- Fentanyl and Fentanyl residue in vehicles is an increasing problem. Narcan in each patrol vehicle. Will need to double check expiration dates for Narcan throughout the Courthouse building.
- Traffic Management Safety will be taking place and will be including Highway and Sheriff Office employees.

Spice reports:

- Active Intruder Drill in preliminary planning stages. Will need to meet with each Department Head to go over plans.

5. Announcements/General Informational Items (no action to be taken) - None

6. Set Next Quarterly Meeting Date

Next meeting August 10, 2021 at 1:00 p.m.

7. Adjournment

Meeting adjourned at 1:15 p.m.

Sharon Aubry, Recording Secretary

Posted: May 11, 2021