

**MINUTES**  
**WEDNESDAY JANUARY 5, 2021 – 9:30 A.M.**  
**LAW ENFORCEMENT/JUDICIARY COMMITTEE OF OCONTO COUNTY BOARD OF SUPERVISORS**  
**LEC CONFERENCE ROOM – NORTH/SOUTH**  
**301 WASHINGTON STREET, OCONTO WI 54153**  
**Draft minutes not approved by Committee**

COMMITTEE PRESENT: Dennis Kroll, Buzz Kamke and Don Bartels, Jr.

COMMITTEE ABSENT: Elizabeth Paape, David Parmentier

OTHERS PRESENT: Todd Skarban, Sheriff; Carol Kopp, Jail Administrator; Paul Bednarik, County Board Chair Jon Spice, Emergency Management Director; Beth Ellingson, Corporation Counsel; Darren Laskowski, Chief Deputy; Sharon Aubry, Administrative Assistant III; Shelly Schultz, Human Resources Director; Erik Priztl, County Administrator; Petra Schwab, Medical Examiner; Suzanne Eskola, Medical Examiner Office; Kevin Hamann

Time Meeting Began: 9:35 a.m.

**1. Approval of Agenda**

**A. Change of Sequence** - None

**B. Removal of Items** - None

Motion by Bartels/Kamke to approve the agenda as presented. The motion was voted on and carried.

**2. Approval of Minutes of Previous Meeting**

Motion by Kamke/Bartels to approve the minutes of December 8, 2021. The motion was voted on and carried.

**3. Communications**

- Skarban read thank you card received from a resident for efforts made by Fire Departments, First Responders, Sheriff Deputies and Dispatchers regarding a fire at their residence.
- Skarban reviewed a recent domestic call – 6 week old infant involved. Deputy Lefevre fed and cared for infant until grandparent could arrive. Deputy Ruiz was also on scene to assist. Skarban thanked both deputies for going above and beyond.
- Kopp reported a recent newly hired Correctional Officer was offered a \$6.00 per hour raise from her prior employer so she will be leaving. Conditional offer was made to another applicant for a Correctional Officer position.

**4. Review Medical Examiner Monthly Report**

Eskola reviewed the Medical Examiner monthly report with the Committee. Skarban requesting to have OD and Other Acc separated for reporting purposes. Petra will try and have separated out for the next meeting. Informational only, no formal action taken.

**5. Review District Attorney Monthly Report**

Committee reviewed the District Attorney monthly report. Informational only, no formal action taken.

**6. Emergency Management Reports**

- Spice reports NIMS refresher training took place yesterday – Training went well.
- Mass notifications system. Four have responded, only one CODERED was used throughout the state.
- After April elections Spice will schedule an elected officials training for all County Supervisors.
- Spice states in the near future all Towns, Villages and Cities will need to complete a integrated preparedness plan and file it with EM office. State is moving forward with having the Emergency Management Office handle all of the plans for completion and filing, which is going to mean additional work being added to the Emergency Management Office in order to qualify for the grants that reimburse the County for the Emergency Management wages.

**7. Review Jail Population Numbers**

Kevin Hamann, presented the Jail Population numbers. Committee reviewed the Jail numbers. Informational only, no formal action taken. Hamann questioned if the Committee would like the new County Administrator to continue to supply this information to the Law Enforcement Committee. Discussion followed. Kamke questioned COVID in the Jail. Per Kopp currently there are zero cases. Extra sanitation, masking and quarantining on a regular bases has kept the virus out of the jail.

**8. Approve LTE Dispatch Position**

Skarban reports that a current dispatcher has indicated she will not be coming back from FMLA leave so there is an opening for a full time dispatch position, which will need to be filled. The dispatcher that is leaving is willing to work on an LTE basis. Discussion followed. Motion by Kamke/Bartels to approve adding/hiring an LTE Dispatch position. The motion was voted on and carried

**9. Announcements/General Information (No action to be taken)**

- Kopp reports Tech 84 Body scanner is being delivered today and will be placed in the pre-book area tomorrow. This was purchased with the ARPA money. Training will be taking place in the near future.
- Kopp reports an official letter from the state of WI has been received. Third year in a row of a perfect jail inspection.
- Garage project on the Washington Street property – Pritzl states the project layout was approved this morning by Public Property Committee. Next step is plans to the City of Oconto for zoning changes. Discussion followed. Pritzl will relay to Public Property Committee the approval of the Law Enforcement.
- Bednarik acknowledged and thanked Spice for 20 years of service to the County.
- Skarban wants to thank Hamann for support and years of service to Oconto County.

**10. Set Next Meeting Date(s)**

The next regular meeting will be February 9, 2022 at 9:30 am.

**11. Adjournment**

Chair Kroll declared the meeting adjourned at 10:16 a.m.

Sharon Aubry, Recorder

Posted: 01/06/2022