

MINUTES
WEDNESDAY FEBRUARY 9, 2022 – 9:30 A.M.
LAW ENFORCEMENT/JUDICIARY COMMITTEE OF OCONTO COUNTY BOARD OF SUPERVISORS
LEC CONFERENCE ROOM – NORTH/SOUTH
301 WASHINGTON STREET, OCONTO WI 54153
Draft minutes not approved by Committee

COMMITTEE PRESENT: Dennis Kroll, Buzz Kamke and Don Bartels, Jr.

COMMITTEE ABSENT: Elizabeth Paape, David Parmentier

OTHERS PRESENT: Todd Skarban, Sheriff; Carol Kopp, Jail Administrator; Jon Spice, Emergency Management Director; Beth Ellingson, Corporation Counsel; Darren Laskowski, Chief Deputy; Sharon Aubry, Administrative Assistant III; Shelly Schultz, Human Resources Director; Ed Burke, District Attorney; Rita Krause, Administrative Assistant III

Time Meeting Began: 9:35 a.m.

1. Approval of Agenda

A. Change of Sequence – Move item 10 to follow item 2

B. Removal of Items – Remove items 11 & 12

Motion by Bartels/Kamke to approve the agenda as amended. The motion was voted on and carried.

2. Approval of Minutes of Previous Meeting

Motion by Kamke/Bartels to approve the minutes of January 5, 2022. The motion was voted on and carried.

3. Communications

- Sheriff introduced Rita Krause, New Administrative Assistant III in the Sheriff's Office, to the Committee.

4. Review Medical Examiner Monthly Report

Skarban reviewed the Medical Examiner's report with the Committee. Informational only, no formal action taken.

5. Review District Attorney Monthly Report

Report was part of the agenda packet. Informational only, no formal action taken.

6. Emergency Management Reports

- Spice did have discussion with Steve Pott/radio consultant yesterday – received information on another option for the generators. We will need to look into this as the lead-time is more than 50 weeks out on the generators that were part of the accepted bid. If we have to stay with that option, we will have to pay rental on a crane and for set up costs more than once and the cost could add quite a bit to the total project cost.
- Historical Society – all information has been submitted. Today is the last day for the state to respond. Daniels is on standby to get started.
- Spice did submit grant proposal for G402 Grant for the elected officials. NIMS classes for elected officials have been scheduled for May 23, 2022 & May 24, 2022. NIMS classes are also available online.
- Spice attended regional meeting yesterday in Rhinelander. All municipalities will need to create and submit integrated preparedness plans in 2023.

7. Review Jail Population Numbers

Skarban reviewed the jail numbers and information with the Committee. Jail is currently fully staffed. Informational only, no formal action taken.

8. Monthly Calls for Service

Skarban reviewed the Monthly Calls for Service report with the Committee. Discussion followed. Informational only, no formal action taken.

9. Possible Joint Planning for Sub-Station

Skarban reports that he and Pritzl met with Town of Riverview regarding an administrative building the Town is building. The Town has inquired whether the Sheriff's Office or Health & Human Services would be interested in a designated space in the facility that the County would lease from the Town. This is just in the beginning conversation stage and conversations will continue. Discussion followed. Sheriff will keep the Committee updated. Informational only, no formal action taken.

10. Personnel Position Update

Burke addressed the committee stating Jordan Dycus was hired as a Legal Assistant I and he will be requesting Dycus have her position be changed to a para legal. The para legal the position would then be able to do legal writing, which would come with an increase in wage. Going forward in the DA's office the plan would be to phase out legal assistant positions as people retire/leave and change them all to para legal position upon hire. Schultz will be researching comparables. Burke will be requesting to create this position and update the job description accordingly. Informational only, no formal action taken.

- 11. Closed Session: The Committee may convene into closed session, pursuant to Wisconsin Statute Sec. 19.85(1)(b), for the purpose of considering possible discipline and/or dismissal of a county employee(s).** Item removed from agenda under 1B
- 12. Return to Open Session: The Committee shall return to open session to conduct legal business, as allowed by Wisconsin Statute Sec. 19.85(2).** Item removed from agenda under 1B
- 13. Announcements/General Information (No action to be taken)**
 - 3-26-2022, Zietler bird hunt at the Fox Ridge in Spruce with proceeds going to K9 program
 - Bartels reports that this Committee is going to start seeing many more ATV/UTV road opening requests. Highway Committee currently getting requests at each monthly meeting.
- 14. Set Next Meeting Date(s)**

The next regular meeting will be March 2, 2022 at 9:30 am.
- 15. Adjournment**

Chair Kroll declared the meeting adjourned at 10:27 a.m.

Sharon Aubry, Recorder
Posted: 02/09/2022