

MINUTES
MONDAY, SEPTEMBER 10, 2018 – 9:00 A.M.
TECHNOLOGY SERVICES COMMITTEE OF
OCONTO COUNTY BOARD OF SUPERVISORS
CONFERENCE ROOM #1003 – 1st FLOOR COURTHOUSE BLDG “A”
301 WASHINGTON STREET, OCONTO, WI 54153-1699
www.co.oconto.wi.us

(Draft minutes, not approved by Committee)

COMMITTEE PRESENT: Paul Bednarik, Gary Frank, Al Sleeter, Doug McMahon, Greg Sekela

COMMITTEE ABSENT: None.

OTHERS PRESENT: Kevin Hamann, Administrative Coordinator; Wayne Sleeter, Technology Services Director

TIME MEETING BEGAN: 9:00 a.m.

1. Approval of Agenda
 - A. Change of Sequence – None.
 - B. Removal of Items – None.Motion by McMahon, second by Sleeter to approve the agenda. Motion carried unanimously.
2. Approval of Minutes of Previous Meeting held August 13, 2018
Motion by Frank, second by Bednarik to approve minutes of meeting held August 13, 2018. Motion carried unanimously.
3. Communications
None.
4. Meet with Technology Services Director
 - A. BS&A Financial Software Project Update – Still on schedule. Second data extraction completed. Live date is set for October 1.
 - B. Oconto Community Area Fiber Optic Network Plan Update – No update.
 - C. CenturyLink 100MB Internet Project Update – New line installed. New equipment being delivered and should be installed in a few weeks.
 - D. Text 2-911 Project Update – Scheduled to October 8.
 - E. Backup System Update – Reviewed backup policy and procedures. Backup system is running well.
 - F. Email Upgrade Project Update – Email upgrade to Exchange 2016 completed.
 - G. eWisSacWis Upgrade – State moving from a VPN to FTP system. This will be installed on September 21.
 - H. New Beginnings Internet Update – Due to cost increase from \$100 to \$400 per month, moved from T1 to DSL and Site to Site VPN to reduce cost back to \$100 per month.
 - I. Staff Visio Training Discussion – Staff recently trained on Visio software, a Microsoft product to create flow charts, organizational charts, and floor plans.
 - J. Sheriff Department Succession Plan Discussion – Discuss necessary training for new staff, especially on technology issues.
6. Announcements/General Information (No action to be taken)
Discussed need for more information regarding new positions as TS needs advance notice to purchase and set up technology items.
7. Set Next Meeting Date
Next meeting – October 8, 2018 at 9:00 a.m.
8. Adjournment
Motion by Sleeter, second by Bednarik to adjourn the meeting. Motion carried unanimously and was adjourned at 9:35 a.m.

Kevin Hamann, Administrative Coordinator

KH/cah

Posted: 09/12/2018