

MINUTES
THURSDAY, FEBRUARY 11, 2021
TECHNOLOGY SERVICES COMMITTEE
OF OCONTO COUNTY BOARD OF SUPERVISORS
COURTHOUSE BUILDING "C" ROOM #2119
301 WASHINGTON ST., OCONTO WI 54153
www.co.oconto.wi.us
(Draft minutes, not yet approved)

COMMITTEE PRESENT: Greg Sekela, Guy Gooding, Dick Doeren, David Parmentier, Gary Frank

COMMITTEE ABSENT: none

OTHERS PRESENT: Wayne Sleeter, Technology Services Director; Ashley Schaefer, Technology Support Specialist; Kevin Hamann, County Administrator; Kim Pytleski, County Clerk

TIME MEETING BEGAN: 9:06 a.m.

1. Approval of Agenda

A. Change of Sequence – none.

B. Removal of Items – none

Motion by Parmentier/Frank to approve the agenda as presented. The motion was voted on and carried.

2. Approval of Minutes of Previous Meeting held January 07, 2021

Motion by Doeren/Gooding to approve the January 07, 2021 minutes. The motion was voted on and carried.

3. Communications – Sleeter presented a resignation letter from James Larson, from the TS Client Tech 1 position. Sleeter reported the open position has been posted and applications are being accepted.

4. Meet with Technology Services Director

A. Update on Fortinet Firewall Project

Sleeter reported that the cutover to the new firewall was completed last Sunday. Remote offices ended up being the biggest issue along with VPN connections to the county network. There is still some clean up work to be completed. Overall the project was very successful and is approximately 80% complete.

Discussion followed. Informational only, no formal action taken.

B. Update on S2 Panic Button Upgrade

Sleeter reported that the first half of the upgrade has been completed. The equipment has been installed, now the maintenance department is working on running new wires to each office.

Discussion followed. Informational only, no formal action taken.

C. Update on New View HVAC System

Sleeter reported that the new hardware has been installed. The software now needs to be configured and set up. Informational only, no formal action taken.

D. Update on IP Radio Project

Sleeter has met with Bertram and is working on creating 3 different cost proposals for emergency management to review. Discussion Followed. Informational only, no formal action taken.

E. Update on New View Generator

Sleeter reported that cement pad and conduit has been installed. The actual generator is currently on back order, but everything will be ready for installation when it comes in. Sleeter is hoping this will be completed by the end of March. Informational only, no formal action taken.

F. Updated on HP Simplivity Project

Sleeter reported that the new server is installed but it needs higher voltage to work. This is being worked on and should be completed by the end of the month. Discussion Followed. Informational only, no formal action taken.

G. Discuss Fire Departments on Spillman Software

Sleeter reported that the Sheriff Department will be adding the local fire departments onto the Spillman software. This means TS would support the fire departments and offer support at a cost. Discussion Followed. Informational only, no formal action taken.

H. Discuss COVID Clinic

Sleeter reported that there have been 3 COVID clinics so far and have gone well. TS has worked with DHHS to set up laptops and scanners and are currently working on ways to simplify the setup and to make things run even smoothly. Informational only, no formal action taken.

I. Discuss Surplus PC Plan

Sleeter reported that TS currently has 33 desktops with Windows 10 that were replaced with laptops with a COVID grant to help employees work remotely. Sleeter is recommending that we replace the hard drives in the computers and then sell them. Discussion Followed. Committee recommends that the hard drives get replaced

and then TS should sell the computers on the wisconsin surplus website in lots of 3 with a minimum bid of \$100. Informational only, no formal action taken.

J. Discuss Stealthbits Software

Sleeter distributed a handout that showed an example of data that can be seen with the Stealthbits Software. This software classifies data on the County network and also notifies TS of unusual activity. This can help in audits and can help TS detect certain viruses. This software has been installed and Sleeter is currently going through training. Discussion Followed. Informational only, no formal action taken.

5. MIFI Cellular Data Devices

Sleeter discussed the MIFI devices that TS purchased for remote workers with COVID grant funds. The COVID funds have since run out and now TS is covering the monthly costs of the devices. Schaefer presented the current monthly costs and the options from Cellcom to suspend or deactivate the unused devices. Sleeter suggested suspending the lines and activating them on an as-needed basis and charging the department that checks out the equipment. Discussion followed. Informational only, no formal action taken.

6. Discuss Paperless Project

Sleeter discussed the current issues with the tablets. TS is working on ways to improve the download and syncing speeds of the agendas. We are not ready to hand out tablets to any other committees, until more of the issues are worked out. The committee asked for a refresher on training before the next meeting. Discussion followed. Informational only, no formal action taken.

7. Approve TS Computer Policy Handbook

Sleeter distributed a draft of the TS handbook to committee members. Sleeter asked for committees comments on the handbook and stated that a copy will be given to the entire county board for their comments. The final draft will be presented at the next committee meeting. Discussion followed. Informational only, no formal action taken.

8. Approve Purchase of Bombgar Software

Sleeter is asking for committee approval of the purchase of Bombgar Software which will replace our current software Teamviewer. New software is needed to meet security requirements. The total cost would be \$15,699 for the upfront cost and would need to go to County Board for final approval. Discussion followed.

Motion by Parmentier/Doeren to send resolution of purchase of Bombgar Software to County Board for approval. The motion was voted on and carried.

9. Announcements /General Information – none

10. Set Next Meeting Dates

Next meeting set for March 4, 2021 at 10:00 a.m.

11. Adjournment

Chair Sekela declared the meeting adjourned at 10:36 a.m.

Ashley Schaefer, Recorder

Posted 2-18-2021