

MINUTES
THURSDAY, FEBRUARY 03, 2022
TECHNOLOGY SERVICES COMMITTEE
OF OCONTO COUNTY BOARD OF SUPERVISORS
COURTHOUSE BUILDING A – 3RD FLOOR – ROOM #3041
301 WASHINGTON ST., OCONTO WI 54153
www.co.oconto.wi.us
(Draft minutes, not yet approved)

COMMITTEE PRESENT: Guy Gooding, Greg Sekela, Gary Frank

COMMITTEE ABSENT: David Parmentier, Dick Doeren

OTHERS PRESENT: Wayne Sleeter, Technology Services Director; Ashley Schaefer, Technology Support Specialist

TIME MEETING BEGAN: 10:00 a.m.

1. Approval of Agenda

A. Change of Sequence – None

B. Removal of Items – None

Motion by Frank/Gooding to approve the agenda as presented. The motion was voted on and carried.

2. Approval of Minutes of Previous Meeting held January 6, 2022

Motion by Gooding/Frank to approve the January 6, 2022 minutes. The motion was voted on and carried.

3. Communications – None.

4. Meet with TS Director

A. Discuss Future TS Committee Structure

Sleeter stated that the current plan is to combine Technology Services and the Facilities committees together, with meetings being held on Tuesdays at 1pm. Final structure and details will be determined after the new county board chair is elected. Discussion followed. Informational only, no formal action taken.

B. Update on IP Radio Project

Sleeter gave a summary on the current property purchases and towers. He also stated that the generators are backordered so he is looking at other brand options. Sleeter reported that there is an issue with the fence around the tower at the Morgan location. Sleeter handed out a map that shows the location of the fence around the county property that was installed a few years ago. The map shows the fence was placed incorrectly and now goes over adjacent land that is not county owned. This issue needs to be addressed before the new shelter can be installed. Discussion followed. Informational only, no formal action taken.

C. Update on Courthouse Fiber Project

Sleeter reported that there is no new update. We are still waiting on the permits from the railroad. Sleeter also reported that he has talked with Marinette County, and they have offered to pay for half of the cost for the fiber connection between both counties. Informational only, no formal action taken.

D. Update on New Beginnings Fiber Project

Sleeter reported that inner duct was ran from New Beginnings to New View but a septic line was damaged during the project. Sleeter reported that the money for this project is coming from ARPA funds and will need a resolution approved, which is later in the meeting. Discussion followed. Informational only, no formal action taken.

E. Update on County Board Room

Sleeter read a later from Camera Corner stating that the electronics for the board room are currently on back order. The board room is set up with a temporary sound system but Sleeter does not expect the permanent system to be installed until summer. Discussion followed. Committee asked requested a temporary tv be added to the room for board meetings. Informational only, no formal action taken.

F. Discuss VOIP Upgrade

Sleeter reported that the servers have been installed and the kickoff meeting is next week. The project is estimated to be fully complete in early summer. Discussion followed. Informational only, no formal action taken.

G. Discuss Office 365 and SharePoint

Sleeter reported that he had a meeting with County Administrator Pritzl. Pritzl has asked that TS look at implementing Office 365 and SharePoint and that there is a possibility that ARPA funds could be used to help with the cost. Sleeter is gathering more info. Discussion followed. Informational only, no formal action taken.

H. Update on Courtrooms Projects

Sleeter reported that Scott Krueger from maintenance is hiring Camera Corner to come in to install the new recording system in the courtrooms. This is the system the state is implementing. Discussion followed. Sleeter

is also gathering quotes to get the family courtroom setup with the same equipment as the other two courtrooms. Informational only, no formal action taken.

I. Discuss Maintenance Support Tickets

Sleeter reported that he and Ashley met with the Maintenance department to work with getting them setup on the ticketing system. This would mean that users would enter tickets for maintenance requests instead of filling out paper forms. Hoping to be set up in April or May. Discussion followed. Informational only, no formal action taken.

J. Discuss Fire Departments on Spillman

Sleeter reported that Oconto and Oconto Falls are ready to start utilizing the Spillman Software. Sleeter is still working on finalizing the details and level of support from the County TS Dept. Informational only, no formal action taken.

K. Update on Fiber RFB for Towers

Sleeter reported that the RFB has not been sent out yet. He is waiting to get a couple questions answered before sending. Discussion followed. Informational only, no formal action taken.

L. Discuss Milestone Video Surveillance

Sleeter reported that there was an issue with one of the servers for the video surveillance system. A fan and hard drives needed to be replaced. This system is budgeted to be replaced next year. Informational only, no formal action taken.

5. Approve Resolution for Fiber and Copper installation at New Beginnings (ENC)

Sleeter presented the resolution to approve fiber and copper installation at New Beginnings. This was previously approved by the committee and the project has been completed but since funds from the ARPA plan will be covering this project, a resolution had to be created. Motion by Frank/Gooding to approve the resolution as presented. The motion was voted on and carried.

6. Announcements /General Information – Sleeter stated that the mother board for the new air conditioner at NVI went out and is no longer made. A new unit will need to be purchased. Sleeter also stated that Little Suamico has reached out about wanting to contract with the county for TS support. Sleeter is working on creating an MOU for them. Committee asked that the MOU have a statement that the county will not support any voting issues.

7. Set Next Meeting Dates

Next meeting set for March 2, 2022 at 10:00 a.m. The next meeting will also be in the new county board room if ready.

8. Adjournment

Committee Chair Sekela declared the meeting adjourned at 11:00 a.m.

Ashley Schaefer, Recorder

Posted 2-11-2022