

**MINUTES**  
**THURSDAY, MARCH 04, 2021**  
**TECHNOLOGY SERVICES COMMITTEE**  
**OF OCONTO COUNTY BOARD OF SUPERVISORS**  
**COURTHOUSE BUILDING "A" COUNTY BOARD ROOM #3041**  
**301 WASHINGTON ST., OCONTO WI 54153**  
[www.co.oconto.wi.us](http://www.co.oconto.wi.us)  
*(Draft minutes, not yet approved)*

COMMITTEE PRESENT: Greg Sekela, Guy Gooding, Dick Doeren, David Parmentier

COMMITTEE ABSENT: Gary Frank

OTHERS PRESENT: Wayne Sleeter, Technology Services Director; Ashley Schaefer, Technology Support Specialist; Kevin Hamann, County Administrator; Kim Pytleski, County Clerk

TIME MEETING BEGAN: 10:00 a.m.

**1. Approval of Agenda**

**A. Change of Sequence** – none.

**B. Removal of Items** – none

Motion by Doeren/Gooding to approve the agenda as presented. The motion was voted on and carried.

**2. Approval of Minutes of Previous Meeting held February 11, 2021**

Motion by Gooding/Doeren to approve the February 07, 2021 minutes. The motion was voted on and carried.

**3. Communications** – Sleeter presented a letter from Oconto County Public Health, thanking the TS department for its help over the last year.

**4. Meet with Technology Services Director**

**A. Discuss IP Radio Options**

Sleeter distributed a handout to committee members showing 3 possible options for the radio project along with associated costs. Options were discussed with committee members. Discussion followed. Informational only, no formal action taken.

**B. Update on IP Radio Project**

Sleeter reported that maintenance has been working hard at removing walls, running cables, and finishing up electrical work. The project is coming along nicely. Discussion followed. Informational only, no formal action taken.

**C. Update on NVI Generator**

Sleeter reported that the generator has been installed. Sleeter is heading to NVI tomorrow to finish testing and configure alerts. Project should be completed after testing is finished. Discussion followed. Committee asked that Wayne get a quote for yearly maintenance on the generator. Informational only, no formal action taken.

**D. Update on Fortigate Firewall Project**

Sleeter reported the project is mostly complete and has gone well. All this is left is to configure the VPN connections. Informational only, no formal action taken.

**E. Update on S2 Panic Buttons**

Sleeter reported that he talked with maintenance and they are planning on finishing the wiring for the project once they have completed the work for the radio rooms. Hamann noted maintenance is expected to have completed by April. Informational only, no formal action taken.

**F. Updated on HP Simplivity Project**

Sleeter reported that the new server has been installed at New view and the old server has been moved back the courthouse to give us 3 core servers in our Oconto data center. All that is left for this project is configuring Rapid DR. Informational only, no formal action taken.

**G. Discuss Paperless Project**

Sleeter discussed some of the known issues and how TS has been working on them. Pytleski also discussed the issues and presented the plan for rolling out tablets to more board members after the TS committee has worked out more of the current issues. Discussion Followed. Informational only, no formal action taken.

**H. Update on Old Computer Hardware**

Sleeter reported that the hard drives have been received and are currently being installed in the computers. The goal is to have the computer listed on the WI Surplus site by end of March. Informational only, no formal action taken.

**I. Discuss Client Tech 1 Position**

Sleeter stated that 6 resumes were received and interviews are being set up for next week. Sleeter also reported that Justin Enderby has submitted a letter of resignation as well, however he may work remotely during the transition period until the positions are filled. Sleeter also discussed the possibility of updated the

current job descriptions in TS and will be discussing with H.R. Sleeter hopes to have recommendations for the next committee meeting. Discussion followed. Informational only, no formal action taken.

**J. Discuss Fuel System at Hot Mix Plant**

Sleeter reported that the highway department contacted him about wanting to add a new fuel system to the hot mix plant. Sleeter stated he needs to look at internet options and the requirements for the new system. Discussion Followed. Informational only, no formal action taken.

**K. Discuss Municipality Charges**

Sleeter distributed a handout to committee members listing the current charges from TS to the different municipalities they work with. Sleeter discussed how the charges will change when adding on the local fire departments for spillman support. Discussion Followed. Informational only, no formal action taken.

**5. Approve TS Computer Policy Handbook**

Sleeter distributed a copy of the proposed resolution of the TS policy handbook for approval. He stated that the resolution will still need to go to Corp Counsel for approval as well. Discussion followed. Motion by Gooding/Doeren to approve resolution for approval of the new TS Computer Policy Handbook. The motion was voted on and carried.

**6. Announcements /General Information** – Sekela and Sleeter discussed the vacant positons and the impact on the TS Department. Hamann and Sleeter discussed the status of a past video conference request for the courts.

**7. Set Next Meeting Dates**

Next meeting set for April 1, 2021 at 10:00 a.m.

**8. Adjournment**

Chair Sekela declared the meeting adjourned at 10:54 a.m.

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Ashley Schaefer, Recorder

Posted 3-05-2021