

MINUTES
THURSDAY, MAY 06, 2021
TECHNOLOGY SERVICES COMMITTEE
OF OCONTO COUNTY BOARD OF SUPERVISORS
COURTHOUSE BUILDING "A" COUNTY BOARD ROOM #3041
301 WASHINGTON ST., OCONTO WI 54153
www.co.oconto.wi.us
(Draft minutes, not yet approved)

COMMITTEE PRESENT: Greg Sekela, Dick Doeren, Gary Frank, Guy Gooding

COMMITTEE ABSENT: David Parmentier

OTHERS PRESENT: Wayne Sleeter, Technology Services Director; Ashley Schaefer, Technology Support Specialist; Paul Bednarik, County Board Chair; Andrea Cisar, Senior Client Tech; Nathan Beyer, Client Tech I; Kim Pyleski, County Clerk

TIME MEETING BEGAN: 10:00 a.m.

1. Approval of Agenda

A. Change of Sequence – none.

B. Removal of Items – none

Motion by Doeren/Gooding to approve the agenda as presented. The motion was voted on and carried.

2. Approval of Minutes of Previous Meeting held April 01, 2021

Previous minutes were not sent to committee with agenda. Minutes from April 01 meeting will be approved at next meeting.

3. Communications – Sleeter introduced new TS employees, Andrea Cisar and Nathan Beyer. Sleeter talked about a water leak from the ceiling that had occurred in the TS office. Leak happened near video conference equipment but no damage occurred. Maintenance knows about leak and will work to fix it. Sleeter mentioned some issues that happened on election night. Believe the issues to have been user error, however for future elections the county clerk can call the TS on call person. Sleeter also asked for clarification on county park facebook pages and who is to be monitoring them. Sekela stated he would bring talk about it at the forestry and parks meeting.

4. Meet with Technology Services Director

A. Discuss IP Radio Options

Sleeter stated they are waiting on results from the NEPA study. Backup plans are also being discussed for Oconto and Abrams. Discussion followed. Informational only, no formal action taken.

B. Update on IP Radio Room

Sleeter stated that Baycom has been notified of potential tower issues and that there may be a change to the backup plans. Informational only, no formal action taken.

C. Update on S2 Panic Buttons

Sleeter reported that there is no update on this project. Discussion followed. Informational only, no formal action taken.

D. Update on HP Simplivity Project

Sleeter reported that this project is just about complete. RapidDR is the final step to be completed and will be done by next committee meeting. Discussion followed. Informational only, no formal action taken.

E. Update Paperless Project

Sleeter reported on changes that have taken place in order to fix prior issues including auto connect to county wifi and syncing documents at the courthouse. Committee members then discussed questions and current issues. Solutions will be brought back at next meeting. Discussion followed. Informational only, no formal action taken.

F. Sale of Portable AC Unit

Sleeter reported that the Portable AC unit was sold back to the vendor for \$1,000. Payment was given via \$500 check and PDU's. Discussion followed. Informational only, no formal action taken.

G. Update on Old Computer Hardware

Sleeter stated that Heartland will be picking up old computer hardware that has no value and can't be sold. The equipment that can be sold has been listed on the Wisconsin Surplus website. Informational only, no formal action taken.

H. Update on Fuel System ad Hot Mix Plant

Sleeter stated that he was able to test the cellcom cellular wireless internet at the plant and it worked well. Firewall and vpn still need to be set up. Discussion followed. Informational only, no formal action taken.

I. Update on Veterans Back Scan Project

Sleeter reported that about 25% of the images have been imported. Veterans Dept. will then review the saved images and put them into the system. This should be done by the next committee meeting. Sleeter also reported that the Treasurer Dept. is looking at doing a similar project. Informational only, no formal action taken.

J. Update on Beyond Trust Remote Access Project

Sleeter reported that the software is scheduled to be installed next week. This program is replacing the county's current remote access software. Informational only, no formal action taken.

K. Update on Sophos Advanced Intercept X Project

Sleeter stated that everyone has been moved over to the new cloud platform and so far everything is working well. Informational only, no formal action taken.

L. Update on Imaging Replacement Project

Sleeter reported that this project is in the current year's budget. One demo has happened but he still needs to meet with other departments before a recommendation can be given. Discussion Followed. Informational only, no formal action taken.

M. Update on Holy Trinity Wireless Internet

Sleeter reported that he tested the wireless internet at Holy Trinity and it will work well for the county board meetings. The login info was given to Kim and Kevin for the board members to use at the next meetings. Informational only, no formal action taken.

N. Update on Spillman Heat Mapping

Sleeter reported that TS has done what they need to do, now the Sheriff department will need to set up. Informational only, no formal action taken.

O. Update on Land Conservation Network

Sleeter stated that Land Conservation has had ongoing issues with the internet connection from the water tower to their building. Centurylink is now installing fiber out at the site which will then solve the current connection issues. Discussion followed. Informational only, no formal action taken.

P. Discuss 10 Digit Dialing

Sleeter reported that the 10 digit dialing change will be coming in October. CDWG will be going over the county's current phone system to make sure we are ready for the change. Informational only, no formal action taken.

Q. Discuss Zoning Software

Sleeter stated that the zoning office is looking at software that will enable permit information to be displayed online, which would save time for county staff. Our current vendor has decided to work with us to get the current system enhanced. Discussion followed. Informational only, no formal action taken.

R. BS&A Training

Sleeter reported that finance asked for BS&A training for the county's new HR coordinator to determine if we want to keep and continue use of some of the extra modules we have. Sleeter stated that TS does have a training budget for items like this. Discussion Followed. Informational only, no formal action taken.

5. TS Employee Evaluations

Sleeter stated that TS evaluations are complete. All employees passed and he is happy with the employees work. Discussion Followed. Motion by Gooding/Frank to approve the employee evaluations.

6. TS Dept. Staffing

Sleeter discussed that he talked to the County Administrator to come up with some different options to add or change the staffing in the TS office. One option involves the position that is currently split between a TS position and a sheriff dept position. This position would be converted into two separate positions for TS and Sheriff dept. Sleeter to discuss with Sheriff and bring more info at the next meeting.

7. Announcements /General Information – Doeren brought up an equipment issue in the UWX office. TS knows about the issue and will continue working to solve. Bednarik stated that Andrea and Nate have been giving excellent training to the committee members involved in the paperless project.

8. Set Next Meeting Dates

Next meeting set for June 3, 2021 at 10:00 a.m.

9. Adjournment

Chair Sekela declared the meeting adjourned at 11:10 a.m.

Ashley Schaefer, Recorder

Posted 05-13-2021