

MINUTES
THURSDAY, JUNE 03, 2021
TECHNOLOGY SERVICES COMMITTEE
OF OCONTO COUNTY BOARD OF SUPERVISORS
COURTHOUSE BUILDING "A" COUNTY BOARD ROOM #3041
301 WASHINGTON ST., OCONTO WI 54153
www.co.oconto.wi.us
(Draft minutes, not yet approved)

COMMITTEE PRESENT: Greg Sekela, Dick Doeren, Gary Frank, Guy Gooding

COMMITTEE ABSENT: David Parmentier

OTHERS PRESENT: Wayne Sleeter, Technology Services Director; Ashley Schaefer, Technology Support Specialist; Kevin Hamann, County Administrator

TIME MEETING BEGAN: 10:00 a.m.

1. Approval of Agenda

A. Change of Sequence – none.

B. Removal of Items – none

Motion by Frank/Gooding to approve the agenda as presented. The motion was voted on and carried.

2. Approval of Minutes of Previous Meeting held May 06, 2021

Motion by Doeren/Gooding to approve the May 06, 2021 minutes. The motion was voted on and carried.

3. Approval of Minutes of Previous Meeting held April 01, 2021

Motion by Gooding/Frank to approve the April 01, 2021 minutes. The motion was voted on and carried.

4. Communications – none.

5. Meet with Technology Services Director

A. Discuss Spam Barracuda Email System

Sleeter showed a demo of how the Barracuda Spam system works. He discussed how some senders utilize third party vendors to send emails to county employees. This can make it difficult to add those senders to our "allow" lists as the actual sender email address changes. If the spam filter is made less restrictive, county employees will start to see more spam and junk mail. For now users, have access to their personal spam folders and can go in and manually allow the good emails. Sleeter is working on giving county board members access to their spam filters as well. Informational only, no formal action taken.

B. Update on IP Radio Project

Sleeter updated the board members on the current plans for the different radio tower sites. Discussion included current existing towers, and locations that are still being negotiated. Sleeter will also be doing an RFP to request bids to run fiber from the courthouse to Hwy 141. Discussion Followed. Informational only, no formal action taken.

C. Update on S2 Panic Buttons

Sleeter reported that he has talked with Maintenance. Sleeter is concerned that if the project continues to be delayed, we may run into issues with the vendor completing their configurations. Discussion followed. Informational only, no formal action taken.

D. Update on HP Simplivity Project

Sleeter reported that this project is now complete, however Sleeter is concerned that because NVI utilizes an internet connection through the courthouse, if the county internet goes out, so will NVI. Sleeter will be getting a quote for a separate internet connection at NVI. Discussion followed. Informational only, no formal action taken.

E. Discuss Paperless Project

Sleeter reported that the next batch of surface pros will be handed out to the Emergency Management Committee on June 15th. TS committee discussed current issues. Discussion followed. Informational only, no formal action taken.

F. Update on Old Computer

Sleeter reported on the sale of old computer equipment that was done on the WI surplus website. Sale went well with no issues. TS also recycled the old equipment that could not be sold. Discussion followed. Informational only, no formal action taken.

G. Update on Fuel System at Hot Mix Plant

Sleeter reported that the new system has been installed. Oconto HWY can now connect to the hot mix plant and download the fuel records. Informational only, no formal action taken.

H. Update on Veterans Back Scan Project

Sleeter reported that this project has now been completed. Informational only, no formal action taken.

- I. Update on Beyond Trust (Bombgar) Remote Access Project**

Sleeter reported that the kickoff meeting has happened. The server is currently being built so that the county can eventually switch over from Teamviewer to the new Bombgar software. Discussion followed. Informational only, no formal action taken.
- J. Update on Sophos Advanced Intercept X Project**

Sleeter reported that this project is now complete. He also showed a demonstration of the software which included alerts and statistics. Discussion followed. Informational only, no formal action taken.
- K. Update on Spillman Heat Mapping Software**

Sleeter reported that the final installation is happening next week. Discussion followed. Informational only, no formal action taken.
- L. Update on Land Conservation Network**

Sleeter reported that he is waiting on Centurylink to complete the final install. After this is done Sleeter can do the final setup and configuration. Informational only, no formal action taken.
- M. Discuss Zoning Software**

Sleeter stated that work is currently being done to get permits online setup up. The estimated completion date is fall. Discussion followed. Informational only, no formal action taken.
- N. Update on BS&A Training**

Sleeter has set up BS&A training for the new HR director in order for her to learn how to use the HR modules and employee online system. Discussion Followed. Informational only, no formal action taken.
- O. Discuss Employee Virtual Private Network Dual Form Authentication**

Sleeter discussed the possibility of switching VPN authentication systems, to go from physical tokens to using employee cellphones for authentication. Discussion Followed. Motion by Gooding/Doeren to approve Wayne moving all VPN users to complete dual authentication via cell phone for VPN access. The motion was voted on and carried.
- P. Discuss 911 Issues**

Sleeter discussed a 911 issue that happened last weekend where a circuit was down. This meant that calls still came in, however the caller location information did not come in. The circuit that went down was due to a line being cut out of state. Discussion Followed. Informational only, no formal action taken.
- 6. Discuss Email Archiving Software**

Sleeter reported that TS has been running dual email archive systems and the old system is now outdated, and no longer has any maintenance on it. Sleeter reported that new system has all the old emails however there was an issue migrating email attachments. Sleeter would like to back up the old system and shut it down with the notion that if an old email/attachment is needed, we could pay to open the old system back up to find the needed documentation. The County Corp. Council was asked to come to the TS meeting to also discuss. Discussion followed. Sleeter also presented a demonstration of how the new archive system works. Motion by Gooding/Doeren to approve Wayne to back up the old email archive system and proceed with using just the new one. Motion was voted on and carried.
- 7. Discuss TS Department Staffing**

Sleeter discussed the current plans to change the TS department staffing. He has met with the Sheriff Department and Administration. Sleeter is looking at moving the current part time TS employee into a full time networking position. TS would also create a new position that would work with forensics and other systems related to the sheriff dept. Discussion Followed. Sleeter is still working out details with job descriptions, costs, etc. Informational only, no formal action taken.
- 8. Announcements /General Information** – Sleeter wanted committee members to be aware that a CenturyLink bill came in that is being looked at. The bill is a normal monthly bill but came in dramatically higher than normal, he is working on finding out why.
- 9. Set Next Meeting Dates**

Next meeting set for July 1, 2021 at 10:00 a.m.
- 10. Adjournment**

Chair Sekela declared the meeting adjourned at 11:22 a.m.

Ashley Schaefer, Recorder

Posted 06-10-2021