

MINUTES
TUESDAY, AUGUST 25, 2020
PLANNING & ZONING/SOLID WASTE SUBCOMMITTEE OF
OCONTO COUNTY BOARD OF SUPERVISORS
Draft minutes until Committee approved

Meeting called to order at 9:00 AM by Ken Linzmeyer, Chair.

COMMITTEE PRESENT: Ken Linzmeyer, Chair; Leonard Wahl, Vice-Chair; David Christianson, Secretary

ABSENT: Marcia Ellis; Judy Buhrandt

OTHERS PRESENT: Pat Virtues, Zoning/Solid Waste Administrator; Paul Reed, Recycling Supervisor; Shelley Zahm, Administrative Assistant; Steve Heimerman, Ryan VandeWalle, Enforcement Technician; Beth Ellingson, Corporation Counsel

1. Approval of Agenda
 - A. Change of Sequence
 - B. Removal of ItemsMoved by Christianson, seconded by Wahl to approve the Agenda. Motion voted on and carried.
2. Approval of Minutes of Previous Meetings
Moved by seconded by to approve the minutes of July 21, 2020. Motion voted on and carried.
3. Communications/Public Comment
 - A. Notice regarding 2021 Clean Sweep grant applications due September 28, 2020.
 - B. FEMA notification regarding open house and map review.
 - C. Recyclable market analysis.
4. Current Legislation – None.
5. Discuss Zoning violation case from 2002, Town of Pensaukee. Action, if necessary.
Pat Virtues informed the Committee of a violation matter that traces back to the setbacks on a 1992 land use permit as the structure was built too close to the lot line. Citations have been issued, and a civil action was filed in Court. Corporation Counsel Beth Ellingson advised that injunctive relief from the Court could be sought. Steve Heimerman reported that a second case was filed; however, it was dismissed by the Court. He has requested a transcript to find out why the case was dismissed. Corporation Counsel will review and report at a future meeting.
6. Update on scrap metal, electronics and used oil recycling. Action, if necessary.
Mike Smet was unable to attend today's meeting; however, he stated that he will be paying \$40.00 per ton for scrap effective today. Some municipalities are doing an excellent job at keeping sites up and preventing scavenging. He may provide a bonus to those municipalities as an incentive. DNR electronics audit is underway, and they will be checking northern sites next. No change in used oil prices.
7. Review/Approval of 2021 Planning & Zoning/Solid Waste Department Budget
Committee reviewed proposed recycling budget for 2021. Pat Virtues went over individual line items, explaining projected revenue and expenses, and anticipated changes. He discussed grant funding and the possible sale of equipment. Moved by Christianson, seconded by Wahl to present the proposed recycling budget to the Finance Committee on September 23, 2020. Motion voted on and carried.

Committee reviewed the proposed Planning & Zoning Department budget. Pat Virtues explained how some line items have changed. Budget figures for 2021 are down a little. Moved by Wahl, seconded by Christianson to bring the proposed budget to the Finance Committee on September 23, 2020. Motion voted on and carried.
8. Review Logistics Recycling, Inc. E-waste contract. Action, if necessary.
Proposed contract has been reviewed by Corporation Counsel. LRI, Inc. will be picking up electronics

and waste bulbs. The contract will run from August 25, 2020 to December 31, 2021. Moved by Christianson, seconded by Wahl to approve the contract with Logistics Recycling, Inc. effective August 25, 2029. Motion voted on and carried.

9. Review and consider lease vehicles for department. Action, if necessary.

Pat Virtues contacted Enterprise to obtain information on leasing vehicles. We are interested in an 8 passenger transit van, which will have a cost of \$567.31 per month for a five year lease. We are also looking at a Chev Colorado for the Northern Zoning Office, at a cost of \$428.00 per month. Funds for the lease will be drawn from the capital fund. Moved by Christianson, seconded by Wahl to approve the lease of the two vehicles. Motion voted on and carried.

10. Report by Planning & Zoning/Solid Waste Administrator

- A. Survey of e-waste pricing.
- B. FEMA information on Zoom meeting provided.
- C. Information on invasive species.
- D. Invoices for sand bags have been sent to municipalities for reimbursement.
- E. The Kelly Lake Sanitary District has been in contact with the County regarding an outflow being blocked on Kelly Lake. The district is asking if the county would like to take over the dam. Forest & Parks Committee will be reviewing the request.
- F. MAROCO budget meeting recently held.
- G. The lease for the Northern Zoning Office will be up for renewal, and we should be hearing if there will be a change in the monthly rent.
- H. Discussed improving the internet at the Northern Zoning Office, possibility of sharing expense with the Town of Lakewood.
- I. Welder will be placed on the government surplus web site for sale.
- J. Committee reviewed article on violation resolution in another county.

11. Vouchers and Bills – Committee reviewed monthly vouchers and expenses.

12. Set Next Meeting Dates: Next meeting to be held September 29, 2020 and October 27, 2020. Rezone hearings to be held September 14, 2020.

13. Adjournment

Moved by Wahl, seconded by Christianson to adjourn. Motion voted on and carried. Adjourned at 10:25 AM.

Ken Linzmeyer, Chair

David Christianson, Secretary